



MUNICIPALITY OF RESEN
09- 1146/2

28. 05. 2025 year

Our ref: Cultural Spaced for All , 09- 1146/1

INVITATION TO TENDER FOR Delivery of food and refreshments,

Dears

I am pleased to inform you that your legal entity is invited to take part in the restricted tender procedure for the above contract. The complete tender dossier includes:

A. Instructions to tenderers

B. Draft contract: main and special conditions and annexes:

- I. General conditions for service contracts
- II. Terms of reference
- III. Organisation and methodology (to be submitted by the tenderer using the template provided)
- IV. Budget (to be submitted by the tenderer as the financial offer using the template provided)
- V. Forms and other supporting documents

C. Other information:

- I. Administrative compliance grid
- II. Evaluation grid

D. Tender submission form

Only the candidates receiving this invitation letter may submit a tender. Any tender received from a legal or natural person not invited to tender will be rejected.

For full details of the tendering procedures and if editable templates are needed, please see the **practical guide and its annexes**, which may be downloaded from the following website: <https://wikis.ec.europa.eu/display/ExactExternalWiki/ePRAG>.

We look forward to receiving your tender which has to be submitted no later than the deadline and according to the requirements set out in the Instructions to tenderers.



By submitting a tender, you accept to receive notification of the outcome of the procedure by electronic means. Such notification shall be deemed to have been received by you on the date upon which the contracting authority sends it to the electronic address you referred to in your offer. If you decide not to submit a tender, we would be grateful if you could inform us in writing, indicating the reasons for your decision.

Yours sincerely

