ANNEX II: TERMS OF REFERENCE

1. BACKGROUND INFORMATION 2

1.1. Partner country 2

1.2. Contracting authority 2

1.3. Country background 2

1.4. Current situation in the sector 3

1.5. Related programmes and other donor activities 4

2. OBJECTIVES & EXPECTED OUTPUTS 4

2.1. Overall objective 4

2.2. Specific Objective(s) 5

2.3. Expected outputs to be achieved by the contractor 5

3. ASSUMPTIONS & RISKS 6

3.1. Assumptions underlying the project 6

3.2. Risks 6

4. SCOPE OF THE WORK 6

4.1. General 6

4.2. Specific work 8

4.3. Project management 9

5. LOGISTICS AND TIMING 9

5.1. Location 9

5.2. Start date & period of implementation of tasks 10

6. REQUIREMENTS 10

6.1. Staff 10

6.2. Office accommodation 11

6.3. Facilities to be provided by the contractor 11

6.4. Equipment 11

7. REPORTS 11

7.1. Reporting requirements 11

7.2. Submission and approval of reports 11

8. MONITORING AND EVALUATION 11

8.1. Definition of indicators 11

8.2. Special requirements 11

# BACKGROUND INFORMATION

## Partner country

Republic of North Macedonia

## Contracting authority

Municipality of Resen

Square Car Samoil no. 20

6310 Resen

## Country background

The cross-border cooperation programme Greece – North Macedonia supports regional cooperation between Greece and North Macedonia. The Programme's overall objective is to enhance territorial cohesion by improving living standards and employment opportunities holding respect to the environment and by using the natural resources for the upgrading of the tourism products.

The project „Integration of Green Transport in Cities - Green Inter-e-Mobility “ is supported by the cross-border programme “Interreg IPA Cross-border Cooperation Programme Greece- Republic of North Macedonia 2014-2020".

Pelagonia Region and Municipality of Resen offer a great number of touristic attractions and major inland and water tourist destinations due to its high-value natural resources. The solar availability in the region is indicated for high performance of energy supply through PV panels. Also, residents, especially disabled or elderly ones, face difficulties in their daily transport, while students have to use conventional public transport or taxis for their transport to school.

The overall project’s objective is to design and apply an energy-efficient, regional intelligent transportation system with innovative solar-energy charging-stations for e-vehicles in all four Municipalities.

The main project outputs include the promotion of the environmental conservation of the area (through an integrated solution for reducing the carbon footprint of road facilities and transport) and the protection of its natural beauty, the enhancement of the tourist stream towards the cross-border area and of the cross-border cultural and sports relations, through the establishment of the transnational Bitola-Florina tourist route, and the facilitation of sportsmen and students in their daily transport and residents (elderly, disabled, distant-residents) in their daily on-demand transport in all four Municipalities, while the optimal route scheduling and realization of their transport by e-vehicles will greatly decrease their transportation expenses through a 20-year horizon.

Through the Cross-Border approach, including the partner’s cooperation during the development and operation phases, the Municipalities will benefit by the mutual exchange of know-how and experiences among the cross-border actors and end-users of the e-vehicles. Moreover, the public, through the partners’ joint awareness initiatives for green mobility, and by making use of this new innovative technology, will come closer to environmental actions and ideas. Also, the establishment of the cross-border electric minibus route between Florina and Bitola will be combined with other sport and tourist activities and strengthen the relations between the two countries’ population.

The project’s added value is the environmental conservation of the cross-border area, the region’s touristic promotion through transnational actions, the enhancement of the cross-border relations and the facilitation of the area’s residents in their daily transport, through the use of innovative technologies towards green transportation.

EE is a key priority within the EU Strategy, and this translates into common EU policies for the Member States, including those addressing energy-efficiency. To accelerate the achievement of strategic targets, an integrated approach is needed with coordination between EU/national/regional/local energy policies.

There is a strong background in the cooperation between all the partners, since they have all signed Memorandum of Understanding during previous projects. Therefore, the Green Inter-e-mobility project is the implementation of their commitment to cooperate and apply synergetic actions.. Also there is existing experience of successful cooperation between all the partners in the energy efficiency and transportation fields. The region offer a great number of touristic attractions and therefore, an intelligent network of electric mini-buses will bring added-value to these attractions. Additionally, the cross-border interconnection of these touristic sites will be enhanced by a regular cross-border route of a “touristic electric mini-bus”. Such an electric mini-bus interconnection can facilitate tourists sportsmen and the local population to identify many common characteristics between the two regions. Replacing the current transport modes with more energy-efficient ones, within a regional intelligent transportation system, will support the efficient realization of both the tourist promotion of the area, the sportsmen and student’s daily transportation. The new system will also promote the environmental conservation of the area and the protection of its natural beauty. Moreover, due to the heavy winter periods, residents in this region, and especially elderly, disabled, distant-residents, face great difficulties in their daily transport. This project faces this challenge and facilitates residents in these Municipalities (MUNIs) with the on-demand use of utility electric vehicles (e-vehicles). Furthermore, the solar availability in the region, which is indicated for high performance of energy supply through photovoltaic (PV) panels, could be exploited for replacing the conventional energy used by current transport, with renewable energy. The project is compatible with the broad EU energy policy context such as Climate-Energy packages, Energy Union and decarbonisation of transport, since it creates synergies between Renewable Energy Sources and transport users.

## Current situation in the sector

Municipality of Resen is responsible for developing/implementing energy-efficiency (EE) policies and action plans and have capacities to influence public policies in their area of activity directly. Overall all governance levels are represented (local/regional/national) ensuring wide applicability of project outcomes and uptake at all policy levels. The responsibility of the municipality is to increase the insufficient capacities of public administrations to develop reliable, cost-effective EE action plans.

The Municipality of Resen is a unit of local self-governmentr with the capacity to influence local/regional/national policies. It has 85 staff, and 5 of which dedicated to national/EU projects implementation.

With this project Municipality of Resen will influence in development of the infrastructure for using solar energy for charging e- vehicles, also with promotional activities and the pilot installations there will be development of the market for e vehicles and solar charging stations

The project’s added value is the environmental conservation of the cross-border area, the region’s touristic promotion through transnational actions, the enhancement of the cross-border relations and the facilitation of the area’s residents in their daily transport, through the use of innovative technologies towards green transportation.

Policy uptake and community engagement. The direct involvement of partners in the project who have a multiplier role will ensure wide dissemination-awareness raising of the relevant target groups.

## Related programmes and other donor activities

There is a strong background in the cooperation between all the partners, since they have all signed Memorandum of Understanding during previous projects. Therefore, the Green Inter-e-mobility project is the implementation of their commitment to cooperate and apply synergetic actions.. Also there is existing experience of successful cooperation between all the partners in the energy efficiency and transportation fields. The region offer a great number of touristic attractions and therefore, an intelligent network of electric mini-buses will bring added-value to these attractions. Additionally, the cross-border interconnection of these touristic sites will be enhanced by a regular cross-border route of a “touristic electric mini-bus”. Such an electric mini-bus interconnection can facilitate tourists sportsmen and the local population to identify many common characteristics between the two regions.

The Green Inter-e-mobility project directly addresses the topics of the Work programme “10. Secure, Clean and Efficient Energy”. More specifically, the project is compatible with the broad EU and national energy policy context such as Climate-Energy packages and it contributes to the following expected impacts:

• The EU power network will be capable of integrating large share of renewable exceeding 50% by 2030, in particular variable energy sources.

• Creation of synergies with transport users (e.g. services to the grid with smart charging) / support the decarbonisation of transport.

Additionally, the project contributes to the regional and local strategy on efficient transport of students, public servants and disabled people.

A number of donors have supported environmental and energy sector in relation to improvement of the Energy Efficiency and reduction of GHG emissions by the donors, including the EU, World Bank Group, the Swiss Agency for Development and Cooperation and the UNDP.

# OBJECTIVES & EXPECTED OUTPUTS

## Overall objective

The overall objective (Impact) to which this action contributes is :

The main project's objective is to design and apply an energy-efficient, regional intelligent transportation system-ITS which will support the efficient realization of both the tourist promotion of the cross-border area, the student’s daily transport and the facilitation of residents in their daily transport.

## Specific objective(s)

## The specific objectives (Outcomes) of this contract are as follows:

 (a)The added value of the area's touristic sites through the e-minibuses routes.

(b)The enhancement of the cross-border cultural relations through the route connecting Bitola-Florina.

(c)An optimal route scheduling in coordination with the design & implementation of PV charging stations for minibuses.-Programme’s object. : Improving cross-border road access & mobility with targeted interventions of small scale infrastructure

(d)The realization of the ITS that will facilitate both tourists, residents’ (elderly, disabled, distant-residents) and students’ daily transportation. Especially for accessibility of disabled people, a utility e-vehicle and a relative smart phone application is predicted.-Progr.obj. : ICT systems & equipment to improve check point services & facilities

(e)The decarbonisation of transport and the support to the electricity grid.-Progr.obj.: Integrated solutions for reducing the carbon footprint of road facilities & transport in cross-border area

(f)Cooperation between partners during the optimal route studies, development & operation phases.

(g)Public awareness about the integration of e-vehicles fuelled by the sun in cities, and communication & dissemination of the project results to national, regional & local authorities to promote green transport.-Progr.obj.: Small scale investments in energy efficiency, in check point facilities & public buildings of cross-border area, including joint awareness initiatives for energy efficiency.

## Expected outputs to be achieved by the contractor

The expected outputs of this contract are as follows:

**Pilot** use and operation of the whole system of electric vehicles and charging-stations. Implementation of the pilot use and operation of the whole system of electric vehicles and charging-station including communication system that is very important for establishing functional system.

The expected results by the contractor are

* Established functional system during Pilot use and operation of the whole system of electric vehicles and charging-station communication system for Resen Municipality
* Operating the whole system of electric vehicles and charging-station communication system for Resen Municipality
* Trained drivers and municipal technical staff for the whole system functioning
* To prepare and to distribute, to municipal staff, manuals for proper usage of the whole system (electronic and paper manuals)
* Adequate marked parking places for electric vehicles and provided adequate monitoring and security system for the station and the vehicles (video security system)
* Prepared technical report which will contain report on the benefits of using electric vehicles, the use of PV power plants for the production of electricity for electrical vehicles and municipal building and to give an assessment of the installation of PV systems in other public buildings in the municipality as well as application of other energy measures to them.
* Prepared and distributed manuals for proper usage of the whole system , for the needs of municipal staff.

Results must be in accordance with the project Green Inter e Mobility (defined target groups and routes) and in accordance with the low in Republic of North Macedonia

**The period for implementation of the Contract by the Contractor should be till the end of the project Green Inter-e-Mobility , which is 31.12.2022 year. If the deadline for project implementation is extended this Contract can be extended too.**

# ASSUMPTIONS & RISKS

## Assumptions underlying the project

## • Good cooperation between all parties involved in the project

• Constant and timely support from the Project team;

## Risks

* Low level of communication among the project stakeholders

• Failure to comply with the respective deadlines for completion and launching of the tender procedures;

# SCOPE OF THE WORK

## General

### Description of the assignment

Implementation of the “Six-month pilot use and operation of the whole system of electric vehicles and charging-stations” that is very important for establishing functional system within Green inter- e- Mobility project is important to put in function the transport system that includes e-vehicles, charging station, communication system.

**As a part of the project Green Inter e Mobility, Municipality of Resen will provide**

* Two electric vehicles (one utility electric car with 5 seat and one mini combe with 8+1 seats.),
* Constructed PV charging station
* Installed communication system for both vehicles
* Prepared study for most efficient electrical minibuses route schedule for Resen municipality
* Drivers

**External expertise and services in frame of this Invitation to tender “Six-month pilot use and operation of the whole system of electric vehicles and charging-stations” will cover following tasks:**

* To undertake all actions for registration of electric combe with 8 + 1 seat, casco insurance for electric combe with 8 + 1 seat, auto liability insurance including passengers register routes . **Remark : the utility car with 5 sets is registered and has casco insurance.**
* Тo carry out adequate marking of the parking places for electric vehicles and to provide adequate monitoring and security system for the station and the vehicles (video security system)
* To provide training for using the whole system for the drivers, car consumables and support office for municipality of Resen.
* To prepare and to distribute, to municipal staff, manuals for proper usage of the whole system (electronic and paper manuals).
* To practice most efficient electric route schedule for Resen municipality, defined with the Study (in attachment of the tender dossier).
* To prepare technical report which will contain report on the benefits of using electric vehicles, the use of PV power plants for the production of electricity for electrical vehicles and municipal building and to give an assessment of the installation of PV systems in other public buildings in the municipality as well as application of other energy measures to them.

Activities must be in accordance with the project Green Inter e Mobility (defined target groups and routes) and in accordance with the low in Republic of North Macedonia

**The period for implementation of the Contract by the Contractor should be till the end of the project Green Inter-e-Mobility , which is 31.12.2022 year. If the deadline for project implementation is extended this Contract can be extended too.**

The system will be consisted of two electric vehicles, PV charging station and communication system, also for this tender the important thing is study for the routes for e vehicles that is published in this tender document in order to help to the tenderer to prepare better tender offer.

### Geographical area to be covered

Municipality of Resen

### Target groups

Local citizens, sportsmen, students, tourist’s elderly, disabled and distant-residents etc.

## Specific work

Implementation of the “Six-month pilot use and operation of the whole system of electric vehicles and charging-stations” that is very important for establishing functional system within Green inter- e- Mobility project is important to put in function the transport system that includes e-vehicles, charging station, communication system.

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* To prepare and to distribute, to municipal staff, manuals for proper usage of the whole system (electronic and paper manuals).
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* To prepare technical report which will contain report on the benefits of using electric vehicles, the use of PV power plants for the production of electricity for electrical vehicles and municipal building and to give an assessment of the installation of PV systems in other public buildings in the municipality as well as application of other energy measures to them.

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**The period for implementation of the Contract by the Contractor should be till the end of the project Green Inter-e-Mobility , which is 31.12.2022 year. If the deadline for project implementation is extended this Contract can be extended too.**

## Project management

### Responsible body

The Contracting Authority for the contract is Municipality of Resen

### Management structure

The Contracting Authority is Municipality of Resen , the Republic of North Macedonia and in that capacity, it is responsible for launching the service tender procedure, sign the service contract, authorize payments to the contractor and handle the financial management and control during project implementation.

The project management structure is consisting of a project manager and team for project implementation, from the Municipality of Resen

### Facilities to be provided by the contracting authority and/or other parties

The contracting authority has no obligations to provide any facilities

# LOGISTICS AND TIMING

## Location

Municipality of Resen, Pelagonia Region, Programme region

## Start date & period of implementation of tasks

From the date when the contract will be signed until the end of the project Green Inter e Mobility. Please see Articles 19.1 and 19.2 of the special conditions for the actual start date and period of implementation.

# REQUIREMENTS

## Staff

Note that civil servants and other staff of the public administration of the partner country, or of international/regional organisations based in the country, shall only be approved to work as experts if well justified. The justification should be submitted with the tender and shall include information on the added value the expert will bring as well as proof that the expert is seconded or on personal leave.

### Key experts

**Key expert 1: Team leader**

**Qualifications and skills**

University degree (bachelor, master or PhD) related to technical sciences in the fields related to the contract, and in the absence of a degree as required in the previous paragraph, the expert should prove that he / she has competence in the field related to this activity based on previous similar tasks for at least 3 years.

**General professional experience**

Minimum of three years of professional experience in fields related to these activities.

**Specific professional experience**

From the expert is required to have performed minimum one expert services in an area related to this contract (expertise or organization of transport or similar)

All experts must be independent and free from conflicts of interest in the responsibilities they take on.

### Other experts, support staff & backstopping

CVs for experts other than the key experts should not be submitted in the tender but the tenderer will have to demonstrate in their offer that they have access to experts with the required profiles. The contractor shall select and hire other experts as required according to the needs. The selection procedures used by the contractor to select these other experts shall be transparent, and shall be based on pre-defined criteria, including professional qualifications, language skills and work experience.

The costs for backstopping and support staff, as needed, are considered to be included in the tenderer's financial offer.

## Office accommodation

Office accommodation for each expert working on the contract is to be provided by the contractor.

## Facilities to be provided by the contractor

The contractor shall ensure that experts are adequately supported and equipped. In particular it must ensure that there is sufficient administrative, secretarial and interpreting provision to enable experts to concentrate on their primary responsibilities. It must also transfer funds as necessary to support their work under the contract and to ensure that its employees are paid regularly and in a timely fashion.

## Equipment

**No** equipment is to be purchased on behalf of the contracting authority / partner country as part of this service contract or transferred to the contracting authority / partner country at the end of this contract. Any equipment related to this contract which is to be acquired by the partner country must be purchased by means of a separate supply tender procedure.

# REPORTS

## Reporting requirements

The contractor will submit the following reports in English in one original and two copies:

Interim and Final Report

## Submission and approval of reports

The report referred to above must be submitted to the project manager identified in the contract. The project manager is responsible for approving the reports.

# MONITORING AND EVALUATION

## Definition of indicators

All activities for monitoring and evaluation, which will be a part of this Contract will be realized according to the planned time and measures of progress towards expected results.

## Special requirements

n/a