



**Enhancement of cultural touristic product of the cross border area of Prespes through the promotion of the natural and cultural heritage
HOLY WATER – CN1-SO1.3-SC040**

**Construction and adaptation of the Holy Water path, connecting 5 (five) monasteries and paternal arrangement of St Elijah church's yard in Grnchari village
Resen, Municipality of Resen, Republic of North Macedonia**

Minutes of Site Visit and Clarification Meeting

Reference number: **CN1- SO 1.3 - SC 040, WP4, DEL 4.2.1**

Municipality of Resen, as a Contracting Authority, will implement the action under del. 4.2.1 - **Construction and adaptation of the Holy Water path, connecting 5 (five) monasteries and paternal arrangement of St Elijah church's yard in Grnchari village** in frame of HOLY WATER project.

As a part of procurement procedure, a Clarification meeting and Site Visit were held.

The Clarification Meeting started at 11:00a.m on 17/02/2022 year in the premises of Resen Municipality

In the opening remarks the Chairman of procurement committee, Mr. Zlatko Chatalovski, welcomed all to the meeting and informed participants that the essence of this meeting is to present the tender dossier and to pay attention while preparing the tender documents.

Also, the meeting will provide clarifications to questions and issues that are not clear to the prospective tenderers.

The Secretary of procurement committee and Project manager Tatjana Sekuloska, presented procurement dossier with emphasis on selection criteria and technical specifications.

Technical specifications are consisted of 4 parts in which are described needed actions for implementation of the investment on the field. There are specifications for following:

Construction and adaptation of 10.193m of walking trail – separated on three sections. Section 1 – from church St. Petar and Pavle to St. Petka in v.Podmochani (1801, 42m), Section 2- from the Church St.Ilija in Grnchari village to St. Georgi in v.Kurbinovo (4782m) and Section 3- from the church St. Georgi – v.Kurbinovo to St. Holy Mother of God in v. Slivnica (2544 m) and second part in Section 3 – with length of 1063 metres.

These paths are of a great importance for the development of the tourism and for the cultural and historical significance of selected monasteries and the whole Prespa and Pelagonija Region. There are existing paths in certain parts of the route which are with variable dimensions on particular sections but not wide more than 1.0m , with large bumps, without pavements, with large longitudinal and cross slopes on particular sections and with drainage problem of the surface water in some places.



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The works will include construction works for paternal arrangement yard of St. Elijah church in v. Grnchari.

All works should be implemented according to national legislation and in line with prepared technical documentation for the path Holy Water.

The highlights were given on following:

- Language of the tender
- Tender submission
- Period for implementation of the action
- Eligibility criteria
- Right of potential tenderers to send questions to Contracting Authority , no later of the date given in part 1- general part of Instruction to tenderers

All participants have letters for appointment of person, issued by the respective company, to take part on Clarification meeting and Site Visit.

All participants signed the List of participants of the Clarification meeting and Site Visit (in attachment of the Minutes).

After the presentation, questions were asked and clarifications provided.

The meeting ended at 11:45a.m and all participants were organized to take Site Visit of the project.

The Site Visit started at 12:00p.m and all representatives were present on this action.

The visit of St Elijah Church was implemented as well as a part of all sections in frame of the path Holy Water.

During the Site Visit main question was a possibility of extension of the period for implementation of the action. This need arises from terrain and other natural circumstances for implementation of the actions.

The Site Visit and Clarification meeting finished at 14:00p.m.

17/02/2022

Secretary
Tatjana Sekuloska

Chairman
Zlatko Chatalovski



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	REQUEST/ QUESTION	CLARIFICATION
1.	In Volume 5 in procurement dossier there are listed main designs for construction and adaptation of the path HOLY WATER and St. Elijah Church yard arrangement. Can You provide us with listed basic designs as we can prepare a quality tender.	Main Designs listed in Volume 5 of tender dossier should be provided by email to all participants. Also they will be available through the link of invitation for tender, published on municipal web site. https://resen.gov.mk/invitation-to-tender-5/
2.	About the needed tender guarantees (pre-financing and performance guarantee), are there strictly defined forms of guarantees? Do financial institutions are obligated to use them? Where can we find them and can we get them from you?	Required guarantees with this tender, are strictly defined by PRAG 2021 and the financial institutions are obligate to use them. Form could be find on PRAG 2021 link https://wikis.ec.europa.eu/display/ExactExternalWiki/ePRAG
3.	Does the project have a separate bank account and will the payment be made from that account or from the account of the Municipality of Resen	The project HOLY WATER has own bank account. The payments should be done though its bank account transfers.
4.	In procurement documents, you mentioned pre-financing of 20%. Which documents regulate it?	Pre-financing is regulated in Special Conditions, as a part of the whole Contract, which should be signed. There is a separate article which regulated this issue.



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	REQUEST/ QUESTION	CLARIFICATION
5.	Is there a possibility to extend the implementation period of the Contract?	The last date for implementation of the project is June 2022. If there is an extension of the period of project implementation, approved by project donor, than also the period for implementation of the contract could be extended.
6.	Does Municipality of Resen selected supervisor for this contract	Supervisor should be selected through other procurement procedure. The selection should be done on-time for starting the works.
7.	Do we need separate envelopes for sending technical and financial offer? And what about the required copies?	In Instruction for tenderers, under part 11. Submission of tenders, it's stated that the technical and financial offer, including original (clearly stated) and copies (clearly stated) must be placed in sealed envelope. The envelopes should than be placed in other sealed package.
8.	Provisional date of signing the Contract, stated in Contract Notice for this tender is fixed date or it could be changed?	This is a provisional date, which means that it could be changed. The Contract could be signed before of after stated date.
9.	The date of signing the Contract is in the same time the date of starting with works?	Yes, it's right. That is the same date, if all pre-conditions are fulfilled.
10.	We need to submit financial offer in euros and the payment by contract will be in MKD. Which euro exchange rate is used in the payment of contract.	The only exchange rate which will be used for payments is following link: https://ec.europa.eu/info/funding-tenders/procedures-guidelines-tenders/information-contractors-and-beneficiaries/exchange-rate-infoeuro_en





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Site Visit and Clarification meeting – 17th February 2022

List of participants of the Clarification Meeting & Site Visit

No.	Company name	Name of the participant	Address	Phone	E-mail	Signature
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3	Јоку Трап Трени Јемур Хурап	Зоран Бранкован	Јогаи Триверчанс бр. 10 Јемур Хурап	078 223 344		
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